



# Harrison County Engineer's Office

245 Atwood Street, Suite 217  
Corydon, Indiana 47112  
Phone 812-738-4600 Fax 812-738-4418

## Right-of-Way Permit

Type of Permit: \_\_\_\_\_ Cut/Bore Road \_\_\_\_\_ Misc

Project Location: \_\_\_\_\_

Project Description: \_\_\_\_\_

Project Purpose: \_\_\_\_\_

Surety Required: \_\_\_\_\_ Surety Amount \$ \_\_\_\_\_ Type \_\_\_\_\_  
(Accepted Surety Types are Bond, Letter of Credit, or Certified Check)

### Special Provisions:

The applicant agrees to indemnify, defend, exculpate and hold harmless Harrison County, its officials and employees from any liability due to loss, damage, injuries, or other casualties of whatsoever kind, or by whomsoever caused to the person or property of anyone on or off the right-of-way arising out of or resulting from the issuance of this permit or the work connected therewith or from the installation, existence, use maintenance, condition, repairs, alteration, or removal of any equipment or material whether due in whole or in part to the negligent acts or omissions 1) of the county, its officials, agents, or employees; or 2) of the applicant, his agents or employees, or other persons engaged in the performance of the work; or 3) the joint negligence of any of them; including any claims arising out of workman's compensation act or any other law, ordinance, order or decree. The applicant also agrees to pay all reasonable expenses and attorney's fees incurred by or imposed on the county in connection herewith in the event that the applicant shall default under the provisions of this paragraph. The issuance of this permit is also contingent upon the applicant's adherence to the attached general provisions.

\_\_\_\_\_  
Approved, Harrison County Engineer's Office

\_\_\_\_\_  
Permit Applicant Signature

\_\_\_\_\_  
Issue Date

\_\_\_\_\_  
Name of Company or Organization

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone and Fax numbers

\_\_\_\_\_  
Email address

# **Right-of-Way Permit**

## **General Provisions**

1. All work described in the permit shall be subject to the inspection of the Harrison County Highway Department and the permittee shall adjust or stop operations upon direction of any Harrison County Highway Department Employee.
2. The permit may be rescinded at any time by the Harrison County Highway Department at its discretion or for noncompliance with any and/or all provisions of said permit.
3. The permittee shall notify the Harrison County Highway Department three (3) working days in advance of beginning any work activity.
4. The permittee shall notify the Harrison County Highway Department that the work is complete and this notice is to be provided within seven (7) days from the completion of all work on this permit.
5. The permittee shall have the permit complete with drawings and special provisions in their possession during work operations and will show said permit on demand to any Harrison County Highway Department employee.
6. The permittee shall pay the Harrison County Highway Department for any inspection costs where it is necessary to assign a Harrison County Highway Department employee to inspect the work. The permittee shall immediately reimburse Harrison County upon receipt of any itemized statement.
7. The permit is valid through the stated expiration date. If work is not completed within the allotted time, the permit is automatically cancelled unless an extension is requested prior to the expiration date and said request is approved by the Harrison County Highway Department. If a permit is cancelled, a new application must be submitted and approved before the proposed work can be accomplished.
8. The permittee shall erect and maintain all necessary signs, barricades, and warning devices required to safely direct traffic over or around the part of the highway where permitted operations are to be done so long as the work does not interfere with traffic, in accordance with Section 6VI of the Indiana Manual on Uniform Traffic Control Devices.
9. All construction and materials used within the highway right-of-way must conform to the current Indiana Department of Transportation Standard Specifications with the permittee being considered in the same status as the CONTRACTOR.
10. The permitted operations shall not interfere with any existing structure on the Harrison County Highway Department right-of-way without specific permission in writing from the Harrison County Highway Department. In the event that any buildings, railings, traffic control devices, or other structures are damaged, said cost of the removal and/or damage shall be borne by the permittee.

# **Instructions**

## **Completing the Form**

*Provide the following Information*

Type of Permit:      •Cut/Bore Road  
•Misc.

Project Location:      Provide a brief description of the location of the project. Include references such as an address or range of addresses.

Project Description:      Provide a brief description of the project.

Project Purpose:      Explain the purpose of the project.

Surety Required:      This will be completed by Engineer's Office Staff.

After completing the information above, sign and complete the rest of the applicant information in the lower right corner of the permit. The permit can then be hand delivered, mailed, faxed, or emailed to the Harrison County Engineer's Office at:

Harrison County Engineer's Office  
Attn: Steven Day  
300 North Capitol Avenue, Room 107  
Corydon, Indiana 47112  
812-738-4600 ☎ phone  
812-738-4418 ☎ fax  
[s.day@HarrisonCounty.in.gov](mailto:s.day@HarrisonCounty.in.gov) ☎ email.

The permit application will be reviewed and the applicant will be contacted within five business days after the permit application is received. If no surety is required, the permit will be issued at that time. If surety is required, the permit will be issued after surety is provided by the applicant.